11 Old York Road, Greenmount WA 6056
A Support Hub for Writers Everywhere

KSP WRITERS' CENTRE
WRITING GROUP MEMBER
CODE OF CONDUCT

Summary of KSP Groups

Adult groups: $5 per session for members or $12 per session for non-members
Cash payment at each session is essential
Located at the Centre: 11 Old York Road, Greenmount WA 6056
Tea, coffee and biscuits provided. Everyone welcome; no need to formally book.

Groups run at KSP provide a safe and inspiring environment to help writers develop their craft.
To join a group and honour this charter, new members must first agree to meet the following requirements.

CODE OF CONDUCT

1. Not to tolerate acts of aggression, either verbal or physical.
This includes direct or implied threats; derogatory, defamatory or abusive language; and acts of violence such as hitting, pushing and pinching.

2. Provide constructive, positive, appropriate and respectful feedback to writers and other participants in a manner sensitive to their needs.
Please refer to the 'Guidelines for Providing/Receiving Feedback and Critique in a KSP Writing Group' in this pack.

3. Recognise writers' rights to consult with other literary and publishing professionals.
4. Treat all members fairly within the context of their writing activities.

5. Encourage and foster writers' individual development.
Share ideas and knowledge of the publishing industry and writing development opportunities.

6. Involve the members in decisions which affect them.
Such as editorial changes to a piece intended for publication in a group anthology, deciding on a theme (if any) of the anthology, change of meeting locations and times, and promotion of group events such as a book launch.

7. Respect the rights, dignity and worth of fellow writers, facilitators, staff, board members and visitors.

8. Ensure any physical contact and verbal interaction with members is appropriate to the situation, within or outside of KSP property.
Do not engage in discussion outside of KSP unless you have been specifically invited to do so by another or all members of that particular group. Ensure language is polite and within the context of the activity being communicated, i.e. editing.

9. Respect the confidentiality and privacy of other group members.
Do not share contact details or send other members' work to anyone outside of the group unless you have permission to do so from the affected member/s.

10. Be courteous and open to discussion and interaction.
11. Avoid situations with other members that could expose them to ill health (i.e. contagious conditions), danger, suspicion or disrepute.
12. Not to exploit any group activity to further personal, political or business interests at the expense of the best interest of other members.
13. Care for the premises including furniture, fixtures and any equipment provided.
14. Clean work tables, carpets if necessary, and kitchen area at the end of each meeting.
15. Abide by the rules and respect the roles and decisions of the facilitator, making all appeals through the formal process and accepting the final decision.

If you feel that a member of your group is breaching the Code, please discuss the matter with the group facilitator or, if your grievance involves the facilitator, a KSP staff or Board member.